Reporting Suspected Child Abuse or Neglect

Employee / volunteer witnesses, suspects, or is told about abuse

1. **Immediately** notify the authorities and your supervisor
   - UCPD: 510-642-6760
   - Local Police Department

2. Submit **Internal Report** to University Whistleblower Hotline
   - Online: universityofcalifornia.edu/hotline
   - or call 800-403-4744
   - *Write down Report Key*

3. Submit **CANRA report** within 36 hours to authorities
   - *Include Report Key*

**Report what you know**

You do not have to possess all the above information to make a report.

Important details include:

- Information about the child
  - Name
  - Contact Info
  - Age
  - Guardian Name

- Information about the person suspected of committing the abuse.

- Information regarding the incident, disclosure, or observation leading to the report.

For additional information, contact the Office of Risk Services (510) 289-8282